Navigate Outside a Course – Student

Explore the My Institution tab:

After you log in, you land on the My Institution tab.

A. My Blackboard and the user menu are available everywhere in Blackboard Learn and give you a personalized view of your learning environment.

B. Tools: The tools available on this page display information from all of your courses. For example, the calendar shows events for all courses.

C. Modules: Modules on the My Institution tab collect information from all the courses you're enrolled in. Your institution controls which modules appear and if you can add modules. You can collapse individual windows and drag modules to new positions on the page.

Modules you might see:

- My Courses: Access the courses you're enrolled in.
- My Announcements: Displays announcements for courses and from your institution.
- My Tasks: Displays tasks added by instructors. You can add personal tasks when you access tasks from Tools.
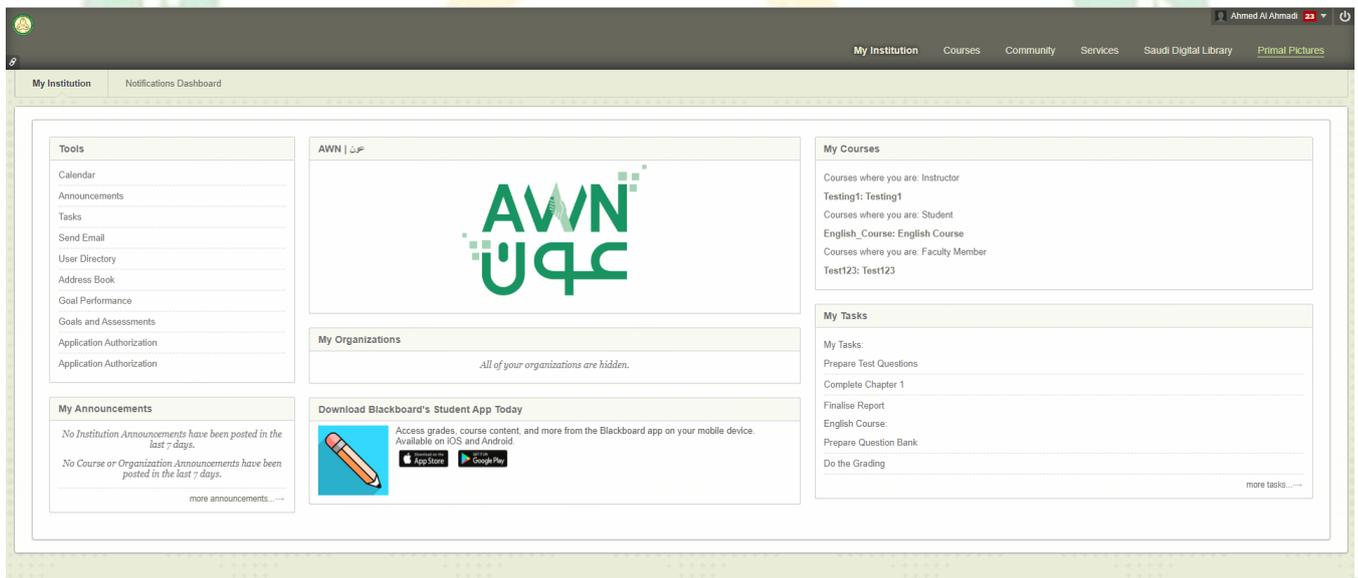
Explore the Courses tab:

The Courses tab contains a list of the courses you're enrolled in or teaching. You can rename any of the tabs.

A. Course Search: Students can search for a course, and if allowed, preview the course. Type a keyword or text string in the box, select Go. The results appear on the Browse Course Catalog page.

B. Course List: From the list, you can access any course you're enrolled in or teaching.

C. Course Catalog: You can search the catalog for courses or organizations. Select a category link or select Browse Course Catalog to begin your search.
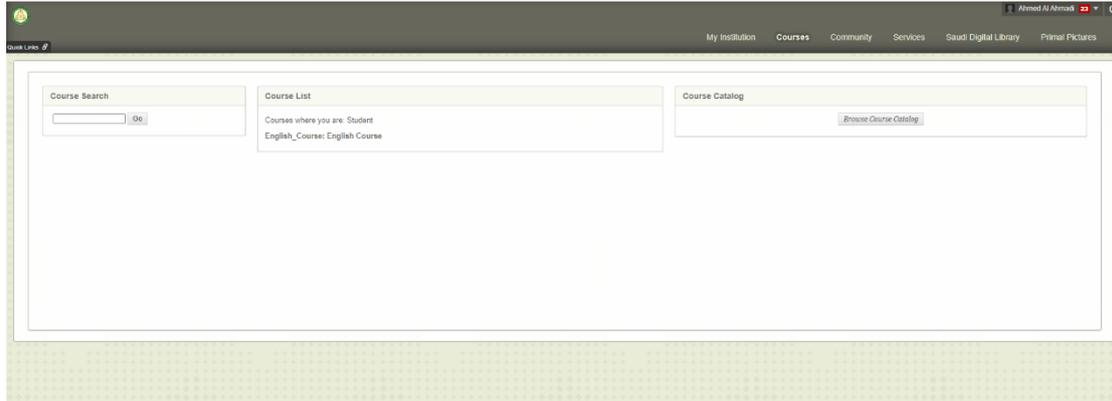
My Blackboard Tools:

When you select one of the icons, a page opens. You can access the My Blackboard menu on the left side of the page.

Default My Blackboard Tools

Tools	Description
	Bb Home: Provides an overview of the items that are due and the five recently graded items. Point to View to reveal your grade.
	Calendar: Keep track of upcoming assignments, events, and other due dates.
	Posts: Displays recent posts, comments, and replies from discussions, blogs, journals, and wikis in all your courses and organizations
	Updates: View a list of notifications that alert you to important events and information in all your courses and organizations. For example, you can see when an assignment has been graded.
	My Grades: View your recent grades for each assignment, test, and activity in all of your courses. Sort the grades by date or course, access your submissions, and view upcoming work.
	Home: Displays a site or area your institution chose.
?	Help: Go to Behind the Blackboard for manuals, tutorials, and more.