



E-LEARNING PLAN & GUIDE FOR KSAU-HS



MESSAGE

2020

e-Learning capability is one of the key elements in the industry of education to ensure the continuation of learning and teaching processes with optimum quality and rich experience. At King Saud Bin Abdulaziz University for Health Sciences (KSAU-HS) e-Learning solutions and services, operated by the Corporate Educational Technology Services (EduTech), are of strategic importance to maintain the pedagogy in health sciences.

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e-Learning Support

What is the best e-learning method to deliver lectures to my students?

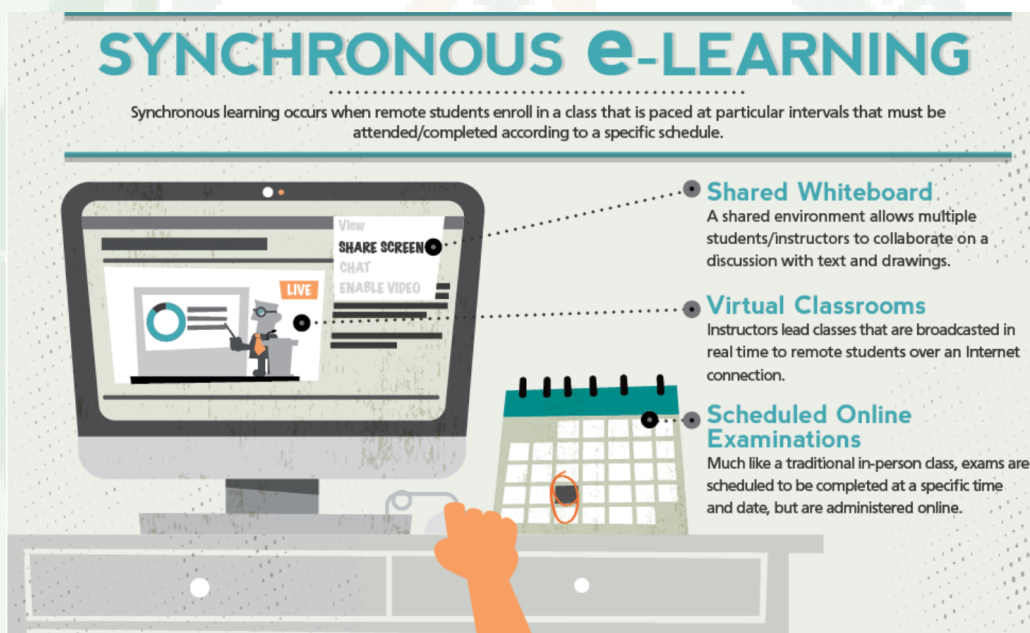


The recommended best practice is to use non-synchronized tools to record your lecture, upload it to Blackboard Learn, and then use the Synchronized tools to conduct a real-time virtual class to discuss and answer your students questions regarding the uploaded lectures.

Methodologies of Distance Learning

▶ Real-time Virtual Classes (Synchronized)

Online studies through chat and video conferencing: This kind of learning tool is real-time. It is like a virtual classroom that allows instructors to interact and share lecture materials and answer students' questions instantly, through instant chat, audio, and video.



SYNCHRONOUS e-LEARNING

Synchronous learning occurs when remote students enroll in a class that is paced at particular intervals that must be attended/completed according to a specific schedule.

- Shared Whiteboard**
A shared environment allows multiple students/instructors to collaborate on a discussion with text and drawings.
- Virtual Classrooms**
Instructors lead classes that are broadcasted in real time to remote students over an Internet connection.
- Scheduled Online Examinations**
Much like a traditional in-person class, exams are scheduled to be completed at a specific time and date, but are administered online.

Utilized technologies for synchronized live virtual classes



Blackboard Collaborate **Microsoft Teams** **ZOOM**

Corporate Educational Technology Services

Utilized technologies for synchronized Live Virtual classes



Blackboard – Collaborate Ultra Tool

For Faculty

[Take a tour in Blackboard collaborate](#)

[How to create a virtual class via Blackboard Collaborate](#)

[How to make your virtual class available for your students](#)

[How to share your lecture materials in your live virtual class](#)

For Students

A scheduled virtual class will be sent to your email or a Blackboard announcement notification. You can join via:

- 1 Accessing your course in Blackboard: Find the Blackboard Collaborate Tool in the course menu, then – join the session

The image shows two screenshots from the Blackboard system. The left screenshot displays the course menu with 'Blackboard Collaborate' highlighted. A red arrow points to it, and a callout box says 'Find Collaborate Sessions'. A note below states: 'Note: Your instructor might named the collaborate session in the course menu with a different name such as (online learning sessions or e-learning sessions)'. The right screenshot shows the 'Blackboard Collaborate Ultra' interface with a 'Join session' button highlighted by a red arrow and a callout box that says 'Join your Lecture online session'.

- 2 The Blackboard Collaborate instructor for your virtual class can send a guest link so there is no need to access Blackboard.



Microsoft Teams

For Faculty

[How to Create a Virtual Class in Microsoft Teams](#)

[How to Invite Your Students to Microsoft Teams Class](#)

For Students

[How to Join Microsoft Teams for Students](#)



Zoom Video Communications

For Faculty

[How To create Zoom Session](#)

[Managing Zoom Session](#)

[How To share Your Screen In Zoom](#)

► Online Learning (Asynchronous)

Online learning involves coursework delivered by instructor thru uploading the course materials in blackboard any time, such as, (Syllabus, PowerPoint slides, pdf, recorded lectures and web links), create assessments, managing students' grades, and creating discussion board, so students can access the course materials that can be occur in anyplace or at anytime.

ASYNCHRONOUS e-LEARNING

Asynchronous e-learning occurs when students begin and complete a training course at different times, according to their own schedule.
Common features of asynchronous e-learning include:

- **Message Boards**
Many such courses are augmented with message boards, allowing learners to post questions and comments on a central board for other users to see.
- **Discussion Groups**
Going one step further than message boards, discussion groups allow students in the same course to discuss the material in real time.
- **Self-Paced Courses**
These are courses that can be completed at one's own pace. There may be assignments and checkpoints along the way, but there are no deadlines for completion.

Learn about all your Blackboard course functions via:

[Blackboard Faculty Awn channel Playlist in YouTube](#)

[Blackboard Student Awn channel playlist in YouTube](#)

Utilized technologies for Asynchronous online learning



Blackboard Collaborate



Microsoft Teams



Microsoft Powerpoint

Utilized technologies for Asynchronous - Online Learning



Blackboard – Collaborate Ultra Tool

For Faculty

With Blackboard Collaborate, you can record your lecture with audio and video by creating a session and recording it. Then, you can link the recorded lecture in your Blackboard course under "learning materials."



Microsoft Teams

You can record your lecture with audio and video using Microsoft Teams. Then, you can upload the recorded lecture in your Blackboard course under "learning materials."



Recording via Microsoft PowerPoint

You can record your lecture slides with your audio content using Microsoft Power Point software. Then, you can upload the recorded lecture in your Blackboard course under "learning materials."

[Learn How to record your lecture using Microsoft PowerPoint](#)

Best Practice for Uploading Lecture Media in Blackboard

[Directly to Blackboard course](#)

[Linked from OneDrive to Blackboard Course](#)



QUICK TIP

Only deploy small media files (<50MB) directly in Blackboard courses or utilize OneDrive to deploy large files.

EduTech

Corporate Educational Technology Services



e-Learning Training and Awareness Methods

- 1 On-Demand online training via collaborate sessions:
You can request it by sending an email to: Blackboard@ksau-hs.edu.sa
- 2 Self-learning online materials of all uninitialized technologies thru [AWN YouTube channel](#)
- 3 Edutech twitter awareness content: [@EDUTECH_KSAUHS](#)
- 4 KSAU_HS message center emails



e-Learning Support

Email:

Blackboard@ksau-hs.edu.sa

Edutech@ksau-hs.edu.sa



Twitter [@EDUTECH_KSAUHS](#) Direct message 24\7



Microsoft Teams instructors support group

[Join Team](#)



Microsoft Teams students support group



[Join Team](#)

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